

Pre-Conference Encumbrance Clerk/Treasurer Workshop September 16, 2015

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| 8:00 A.M.–8:45 A.M. CD Rooms | Registration Continental Breakfast | | | | |
| 8:45 A.M.–8:55 A.M. CD Rooms | Welcome/Announcements | | | | |
| 9:00 A.M.–11:50 A.M. | Breakout Sessions | | | | |
| | JOYNER ROOM | EF ROOMS | A ROOM | MAYNARD ROOM | THEATER ROOM |
| 9:00 A.M.–9:50 A.M. | Activity Fund Guidelines | Encumbrance Clerks (0-3 experience) | School District Treasurer (0-3 experience) Career Tech & K12 Panel | Unemployment Issues, Updates | OCAS Updates Beginning of Year Procedures (4+ experience) |
| 10:00 A.M.–10:50 A.M. | Booster Club Guidelines and Laws | Encumbrance Clerks (4+ experience) | TRS Reporting & Updates | Payroll Best Practices Panel | OCAS Updates Beginning of Year Procedures (0-3 experience) |
| 11:00 A.M.–11:50 A.M. | School Personnel Reporting | School District Treasurer (4+ experience) Career Tech & K12 Panel | TRS Reporting & Updates | Payroll Best Practices Panel | Child Nutrition Updates & Coding |
| 12:00 P.M.–12:30 P.M. | LUNCH – EXHIBIT HALL – 1ST Floor | | | | |
| 12:30 P.M.–1:00 P.M. Exclusive Exhibit Time | VENDOR SHOWCASE OPENING – 1ST & 2ND Floors | | | | |
| | JOYNER ROOM | REED EF ROOMS | REED A ROOM | MAYNARD ROOM | THEATER ROOM |
| 1:00P.M.–1:50 P.M. | School Personnel Reporting | Encumbrance Clerks (4+ experience) | School District Treasurer (0-3 experience) | Workmans Compensation | At-A-Glance, planning and prep for your RAO? |
| 2:00 P.M.–2:50 P.M. | Activity Fund Guidelines | Encumbrance Clerks (0-3 experience) | School District Treasurer (4+ experience) | Charter Schools Regulations - What You Need to Know | State Aid Break Down |
| 3:00P.M.–3:30 P.M. | Showcase Closing – Prize Drawings | | | | |
| 3:30 P.M.–4:20 P.M. CD Rooms | School Business Ethics | | | | |
| 4:20 P.M.–4:30 P.M. CD Rooms | Closing Remarks/Distribute Certificates | | | | |

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| 8:00 A.M.–9:00 A.M. | Registration, 2 nd Floor Continental Breakfast Vendor Showcase Opens | | |
| 9:00 A.M.–9:20 A.M. | First General Session | | |
| 9:20 A.M.– 9:40 A.M. | Student Performances: TBA | | |
| 9:40 A.M.–10:15 A.M. | Opening Speaker | | |
| 10:15 A.M.–10:30 A.M. | Refreshment Break | | |
| 10:30 A.M.–12:00 P.M. | KEYNOTE: It All Starts With Attitude! <i>Presented by Sam Glenn</i> | | |
| 12:00 P.M.–12:45 P.M. | LUNCH Award: Leroy Holloway Grant Award: OKASBO PD Scholarship Award: SDE Financial Accounting Awards | | |
| Exhibit Hall—1st Floor | Vendor Showcase | | |
| 12:45 P.M. –1:10 P.M. | Vendor Showcase | | |
| Session Strands | Breakout Session I 1:10 – 2:00 PM | Breakout Session II 2:10 -3:00 PM | Breakout Session III 3:10– 4:00 PM |
| <u>Finance</u> AB Rooms | Appropriate Management of Activity & Booster Fund Accounts | OCAS Updates | Open Session/ Unconference Model Finance |
| <u>Human Resources</u> EF Rooms | HR Best Practices Panel | TRS Reporting Updates | Open Session/ Unconference Model Human Resources |
| <u>Technology</u> Cain Room | E-Rate and the New Rules | Going 1:1 Access for Every Student | Open Session/ Unconference Model Technology |
| <u>State</u> <u>Department of</u> <u>Education</u> Theater Room | Child Nutrition Updates | At-A-Glance, planning and prep for your RAO? | Open Session/ Unconference Model SDE/Legislative |
| <u>Common Cent\$</u> Joyner Room | Grant Writing for Crowd Funding | WAVE Reporting | Career Technology Center Meeting |
| <u>Vendor</u> Maynard Room | Buy Board | Affordable Care Act, IRS Reporting | School Bonds |
| 4:00 P.M.-5:00 P.M. | Prize Drawings/Vendor Hospitality | | |
| Vendor Showcase | | | |

**2015 OKASBO Fall Conference
September 18, 2015**

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| 8:00 A.M.–9:00 A.M. | Registration Continental Breakfast |
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| 9:00 A.M.–9:05 A.M. | Welcome – Second General Session | |
| 9:05 A.M.–9:45 A.M. | Financial Forecast | |
| 9:45 A.M.–10:00 A.M. | Business Meeting | |
| | Breakout Sessions – Friday, September 18, 2015 | |
| 10:00 A.M. –11:15A.M. | Refreshments Provided –Please pick up something to enjoy during your session. | |
| | Sponsor: | |
| Session Strands | Breakout Session I 10:00 – 10:50 PM | Breakout Session II 11:00-11:50 |
| <u>Finance</u> AB Rooms | State Aid 101 | Open Session/ Unconference Model Finance |
| <u>Human Resources</u> EF Rooms | Personnel Report Best Practices, a Practitioner’s Prospective | Open Session/ Unconference Model Human Resources |
| <u>Technology</u> Cain Room | Going Google Set By Step on Going GAFE | Open Session/ Unconference Model Technology |
| State Department of <u>Education</u> Theater Room | Best Practices in Federal Program Management Panel | Open Session/ Unconference Model SDE/Legislative |
| <u>Common Cent\$</u> Joyner Room | Health Choice – High vs. HAS | Open Session/ Unconference Model Career Technology |
| <u>Vendor</u> Maynard Room | Campus Software Agreements by Microsoft | Emergency planning for school business officials By TRC Disaster Solutions |
| 11:50 A.M.–12:00 A.M. | Door Prizes | |
| 12:15 P.M. – 2:15 P.M. | Board of Directors Meeting | |