

OKASBO

Oklahoma Association of School Business Officials



NEWS

Lead Change So Others Will Follow

This Issue:

2015 Fall Conference Highlights

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Business Official of the Year Application

Strength in Education Scholarship Application

START

2015 Fall/Winter OKASBO NEWS

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Special Thanks!



Thank you **Terry Bourke** and **Nick Patterson** for your continued support.

Document Imaging Solutions, has printed the conference program and newsletter for the last four years at no cost to OKASBO.

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Thank you to Lifetouch for helping us capture the memories of our fall conference.

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Ms. Nancy Hughes,
President, OKASBO
Executive Dir. Financial
Accounting, OCAS, Audits,
OK State Department of Education



It is with great pride and humility that I step into the role of President of the Oklahoma Association of School Business Officials. I want to thank Ms. Stacey Butterfield for her hard work and dedication serving as your president last year. With the retirement of Ann Wade, Stacey led the Board of Directors through the stages of selecting your new Executive Director Dawn Pearce. I also want to thank our outgoing board member Cindy Shiever for her years of service with OKASBO. Stepping into Cindy's position is Lori Smith. Lori is the CFO of Edmond Public Schools. Lori will bring a wealth of knowledge to OKASBO.

I want to welcome our new Executive Director Dawn Pearce. Dawn brings excitement and high expectations to our organization. The Board of Director's are excited about Dawn and her vision for OKASBO's future.

I want to encourage each of you to join and get involved with OKASBO and ASBO International. As school business officials with a flat budget and a growing student population in Oklahoma, you face tough financial challenges in school year 15-16. OKASBO can help you with these challenges by learning and networking from the experts in the field of school finance.

The fall OKASBO conference was a great success in September. I believe we set a new Oklahoma attendance record for attendance at ASBO International Conference in Dallas. Thank you OKASBO members for supporting Brenda Burkett during the conference. We are proud of Brenda in her role as Vice President of ASBO International.

Last but not least, I want to thank our retiring Executive Director Ann Wade. Words cannot express what Ann has meant to OKASBO and Oklahoma schools. Because of her expertise, Ann has been a mentor to me and many of you over the years. We will truly miss Ann and wish her all the best in her future endeavors.

See you at the spring conference.

Nancy Hughes

OKASBO Associate Member Communication Sponsors

OKLAHOMA ASSOCIATION OF
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We are honored to have several fantastic Associate Members who sponsor this and many other great communications for our organization. The 2015-16 OKASBO communications are made possible by the support of the following Associate Members. Please take time to check out their companies and thank them for their support.

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Thank You!!

OKASBO Fall Conference Highlights

The OKASBO 2015 Fall Conference was filled with lots of learning and networking opportunities. Check out some of the following highlights from this year's event.



The wonderful Chickasha High School Steppin' Out Show Choir, under the direction of Mr. David Briscoe, kicked off the conference at the Reed Center located in Midwest City.



We had two great opportunities to hear about the legislative impact of ESEA and other state measures that affect school funding. These two sessions are just a small sampling of the knowledge that OKASBO members took advantage of during the Fall Conference.

Dr. David Pennington, Superintendent, Ponca City Schools



Mr. Steven Crawford, Co-Executive Director, CCOSA
Mr. Shawn Hime, Executive Director, OSSBA
Dr. Marcie Mack, State Director, Career Tech

"It All Starts With Attitude!" - Says Sam Glenn - The Attitude Guy

Our conference featured the motivational speaking of Sam Glenn. His speech empowered, entertained, and energized our group. His great speaking was paired perfectly with his talent as an artist. He amazed everyone with his beautiful chalk artwork during his speaking session. Sam called upon us as business professionals and leaders to be the positive change that is needed in our work and the world today. We choose this way of life, according to Mr. Glenn, and his life was a testimony to happiness, humor, and a positive attitude.



Vendor Showcase

Thank you to all the Vendors that participated in our Vendor Showcase during the Fall Conference.

The following is a list of the companies and organizations that joined us this year. The next time you see them, please let them know how much we appreciate their support.

2015 Vendor Showcase List

American Fidelity Assurance Co.
Arvest Bank/Security Bank Card
AXA
Bluncks/Life Touch
BuyBoard
CMSWillowbrook
Document Imaging Solutions, LLC
Finishline Fuels
Focus Financial Advisors
Frontline Technologies Group
Haddock Education Technologies
Kellogg & Sovereign Consulting, LLC
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Municipal Accounting Systems, Inc.
National Life Group
Okla. Center for School Business Management
Oklahoma Copier Solutions
Oklahoma Schools Risk Management Trust
Palomar Modular Buildings LLC
Peak UpTime
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SchoolDude
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Tyler Technologies
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Virco
Voya Financial



OKASBO Fall Conference Highlights



OKASBO would like to thank Dr. Stacey Butterfield for her service as the President of our organization through the 2014-2015 school year. Her leadership was valuable to the network, and we are grateful for her commitment and support. We thank you, Dr. Butterfield, for continuing to make OKASBO the great organization it is today.

Lunch Together - It is always great to get the opportunity to sit down with colleagues and friends from across the state. This networking opportunity was made possible by our generous vendor sponsors.



Directly Speaking...

If you are a member of ASBO International, then you received the November edition of their magazine, School Business Affairs (SBA). In this edition, the articles and information focus on financial managers and their role in supporting instructional practices and student achievement. One article, authored by Jay C. Toland, talks about the importance of school business officials in their assistance of allocating and aligning resources for the betterment of schools. I could not agree with him more.

During one of my recent graduate courses on school leadership, we reviewed a body of research regarding the importance of aligning resources for educational success. This meta-analysis, provided by Dr. John Hattie, indicated a high correlation between well aligned and meaningful resources, with the successful academic achievement of students. As I think about the connection between the article and the research, I can't help but see how this information continues to anchor the value of the jobs that each of us does daily in our districts. We have an important role in the success of both teachers and students as we facilitate the operation and financial support of our schools and ensure that those important resources are accessible and relevant.

We will continue to be a valuable asset to our districts as we look for new and innovative ways to support the education of our students. As we face some challenging financial times in education, let's remember the mission at the heart of our work, the kids of Oklahoma. Keep up the good work OKASBO and let's continue to Connect, Learn, and Network for the greater good of our profession.

Ms. Dawn Pearce
Executive Director,
OKASBO



Leroy Holloway

Professional Development Grant

Dear Oklahoma ASBO Board of Directors and Members of the Professional Development Committee,

Earlier this year, while doing a little spring cleaning, I came across some boxes filled with notebooks that contained agendas and handouts from a number of OKASBO conferences, dating back to 1996. As I read through the numerous documents, it occurred to me that despite attending many years of Oklahoma conferences, I had not made much effort to attend the International ASBO Conference. I applied for the scholarship and am deeply honored to have been selected as the recipient of this award.

It was everything I had hoped for and much more. The Gaylord Texan Resort was absolutely beautiful; it was a “mini-city” all under one roof. There were so many workshops to choose from, it was difficult to fit them all in. One in particular, “How to Build Award Winning Budgets” was especially inspiring. It was great to see real budgets presented, while learning methods and techniques from colleagues who work in schools across the country. This truly motivated me to step up my game. Other workshops included topics on internal controls, how to create and deliver dynamic presentations, making school finance understandable again, and many more. The Expo provided time to network with exhibitors and to learn about some exciting products and services. And then, there were the general sessions. While the first general session was exciting and engaging, the second general session was absolutely outstanding. There was an electrifying sense of pride emanating throughout the room, specifically when surrounded by Oklahoma friends and colleagues, they introduced Brenda Burkett from Norman Oklahoma as the new ASBO International President.

The comradery among the Oklahoma group was noted and envied by many of the attendees from other states and countries. Not only were we easily recognizable (thanks to our red and black shirts), but our group met for breakfast and a photo, we traveled together to other venues, we participated in a few Texas style activities, and enjoyed a tour of the Dallas Cowboys stadium. After the events had concluded for the day, we were able to meet again to watch a game, spend time visiting, and even a bit of relaxation.

I would undoubtedly challenge and encourage other Oklahoma ASBO members to apply for this scholarship. I was able to meet people from all across the United States, as well as gain resources and knowledge to help me be more successful in my job.

It is with my sincere gratitude, that I say thank you to the Committee and the Board for awarding me with the Leroy Holloway Scholarship to attend the ASBO International Conference in Grapevine Texas.

Sincerely,
Diane D. Adamson, Tahlequah Public Schools



American Fidelity OKASBO Scholarship Recipient

I am sincerely honored to have been selected as the recipient of the 2015 OKASBO Professional Development Scholarship. Thank you for your generosity, which has allowed me to attend the International ASBO Conference held in Grapevine, TX. It allowed me to attend very beneficial workshops and listen to wonderful motivational speakers and connect with numerous school finance individuals which I will be able to network with throughout my career.

Belinda Madding, Gore Public Schools



ASBO International

Passion for the Profession – Life Long Connections

Twenty five years ago, I walked into my first ASBO conference. I looked at all of the School Business Officials milling around, talking, chatting, laughing with each other, and I thought “Wow...I don’t know any of these people. I’m sure glad that my boss is here with me”.

Fast forward to 2015. Now I walk into the ASBO conference, and I see some of my best friends that I’ve gotten to know over the years. That is what I love about ASBO: the friendships, the sharing, and the connection that we all have with each other.

School business officials have a passion for this wonderful profession. Public Education is the backbone of our nation. We provide a quality education in an environment that accepts all children regardless of color, religion, socio-economic status, or academic abilities. We offer opportunities for ALL students to reach their potential. We provide support for families who may be struggling. And we often times provide the basics: breakfast, lunch, school supplies, and clothing...so that all kids can look the same, and feel the same. My district, and most of your districts, do this work very well.

Today, public education is under a microscope with choice being offered as the model to serve students. We can win the choice discussion because given a choice, most communities and families will choose public schools.

Our job as school business officials is challenging. We must apply instructional resources to assure the academic success of those students not performing at a proficient level. But we have to be aware that even smart, gifted kids drop out of school, too. We have to keep them engaged, involved, and keep our investments in technology current. How do we do that, especially in these trying budget times? That is where sharing ideas and networking within ASBO comes into play. No one person is as smart as we all are collectively. Why not collaborate together, why not figure it out together, and why not build relationships...and have some fun together... along the way?

It’s important to be engaged, and I firmly believe that you will get so much more out of your job, and your career, if you step up, attend the ASBO conferences, and participate in the conversations. We turn to each other for answers. No one understands the role of a school business official like another school business official. So let’s help each other out!

I have a passion for this profession...and for ASBO. I have served on the Board of OKASBO and have been your OKASBO President in the past, and now I am honored to serve as the 2016 President of ASBO International. I look forward to this leadership role, and the opportunity to connect and re-connect with fellow ASBO members all over the nation. I challenge you to make your own life long connections with fellow ASBO members. I think you will find that the ASBO family is truly that...a family. And I am honored to be a part of it.



Brenda Burkett, CPA, SFO
ASBO Int'l, President 2016,
Chief Financial Officer, Norman
Schools,
OKASBO Committee Chair



2016 Strength in Education Scholarship



Security Benefit is providing one, \$1,500 scholarship for a student pursuing a degree within the K-12 education field from an academic institution beyond high school.

Criteria

- Graduating high school senior
- Resident of the state of Oklahoma
- Pursuing a certified degree in education or directly supports the educational system, including (but not limited to):
 - Teaching
 - School Administration
 - Counselling
 - Librarian
 - Child Psychology
 - Occupational Therapy (speech, learning disabilities, etc.)
 - Dietician
 - Music Instruction
- Letter of recommendation
 - From school administrator, teacher, coach, or other civic leader
- Letter of application

Applicants should submit a letter of application that covers some of the following questions:

 - Why they chose their specific career path
 - The impact they want to make in education, the classroom, or the lives of children
 - Describe an issue/program that they've experienced or seen that they want to change or improve -or- Provide an example of an experience or program that made an impact upon them as a student.

Application Submission

All materials must be received by March 1, 2016 to

Oklahoma ASBO

Attn: Security Benefit & OKASBO Scholarship

P.O. Box 241

Wellston, OK 74881

Phone: 405-353-ASBO (3732)

Selection Criteria

- Ad-hoc committee formed within each territory to choose recipient; include at least one (1) Security Benefit representative by the Oklahoma ASBO Board and Security Benefit representative.
- Recipient will be chosen who best fits the mission and spirit of the program.
- As a guideline, applications will be reviewed and selected based upon the materials submitted:
 - 30% scholarship application
 - 50% letter of application
 - 20% letter of recommendation

Scholarship Distribution

Scholarship award amount will be distributed directly to the college, university or vocational school student will be attending. Funds cannot be distributed to student directly.

2016 Strength in Education Scholarship



Personal Information

Name _____
First Middle Last

Address _____

City _____ State _____ Zip _____

Date of Birth _____

Academic Information

High School Graduation Date _____

Name of High School Attending _____

Address _____

City _____ State _____ Zip _____

Cumulative GPA _____

Name of College, University or Vocational School Attending during **2016/2017** Academic Year

Address _____

City _____ State _____ Zip _____

Anticipated Degree Completion Date _____

Planned Area of Study in the K-12 Education Field _____

Signature _____

Date _____

2016 Business Official of the Year



OKASBO

Business Official of the Year

IMPORTANT DATES

Application Deadline
January 31, 2016

(Last day to postmark applications)

**Program Ceremony to be held at
the OKASBO Spring Conference**

For more information and to submit applications,
please contact:

Dawn Pearce
OKASBO Executive Director
P.O. Box 241
Wellston, OK 74881
405-353-ASBO (3732)
info@okasbo.org

Official Application

Name _____
Title _____
District/Employer _____
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Professional Contributions

Please provide supporting documentation to indicate:

- Involvement in professional associations.
- Participation and activities on a local, state, national and/or international level.
- Professional credentials including degrees held, dates received.
- Continuing education course work done
- Articles, books, papers and other published projects.
- Formal speaking engagements or presentations within or outside the context of your employment.

Narrative Recommendation

Please provide a narrative essay related to each of the following criteria. Brevity will be received favorably. The response to each item should be limited to a single page or less.

Criteria 1 ~ How has the nominee assisted the school entity in maximizing its financial resources? Please describe efforts above and beyond the requisite job responsibilities.

Criteria 2 ~ How has the nominee improved public relations through involvement in local community activities. How has the community benefited from these efforts?

Criteria 3 ~ How has the nominee's commitment to the profession helped improve School Business Management at the local, state national and/or international level.

References

Please include two letters of reference, which speak to the nominee's character and professional ability. One letter should be from the nominator, and the other from the nominee's district. Each letter should be *limited to one page.*

2016 Business Official of the Year

Professional Association	Position Held	To	From

Professional Activities	Location	Dates

Professional Certification or Registration	Date

College or University	Degree and Program Major	Date

Continuing Education	Location	Date

Speaking & Publication	Topic	Date

Eligibility Requirements & Program Rules

1. The OKASBO Business Official of the Year Program is open to all OKASBO active members having at least one (1) year of membership prior to nomination.
2. The OKASBO Business Official of the Year is a peer recognition program for outstanding service, innovative plan design and implementation, or other exemplary business practices within school business management. Nominations will be accepted from OKASBO Active or Honorary Members, immediate supervisors, and local boards of education. Self-nominating applications will be rejected.
3. All entries must be made using the official application with attachments. Entries must be postmarked by January 31, 2016. Entries postmarked after this date will be returned.
4. The award winner will be required to submit a 100 word biography along with a professional photograph be used in the program brochure and press releases.
5. The decision of the independent selection committee is final.

Recipient will receive:

- ◆ A check for \$1,000.
- ◆ Recognition in news and trade media
- ◆ An engraved plaque at the Spring Conference

School Business Official of the Year Selection Committee

This committee is composed of the past winners of this award and they are responsible for updating the application form and distributing applications statewide to all districts and superintendents. This application should be included in the November *OKASBO News* (or a notice that the application is available). This committee will evaluate the applicants and recommend a candidate for this award to the OKASBO Board. In the event no applications are received, the committee may choose an Oklahoma ASBO member who is to be recommended to the OKASBO Officers and Board of Directors, who will make the final selection. The criteria for this program will be reviewed periodically. Recommendations to change to the selection criteria will be submitted to the general membership for comment through the newsletter or at the spring or fall conference.



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Save the Date!! April 13-15, 2016

**We have some exciting changes coming for the
2016 Spring Fall conference.
Mark your calendars now to join us in April and
be on the lookout for upcoming eNewsblasts
regarding what's new.**



Financial Assistance Program

One of the constant challenges of public school administration is staying current on school finance and the changes in education law affecting it. To address this challenge, the Cooperative Council for Oklahoma School Administration (CCOSA), the Oklahoma Association of School Business Officials (OKASBO) and Vernon Florence Consulting (VFC) has developed a program to assist school districts with budgeting, financial planning, funding projections, OCAS coding and fund balance projecting. This program has many great opportunities for OKASBO members. Consider attending one of the upcoming workshops.

December 1, 2015: School Investments, CCOSA Office

December 8, 2015: Encumbrance Clerk/Payroll, Basics, CCOSA Office

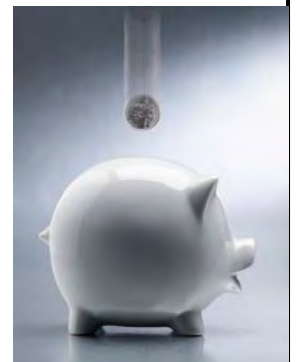
January 12, 2015: OCAS Coding and Financial Management, MetroTech, Springlake Campus

April 19, 2015: Federal Programs, CCOSA Office

April 26, 2015: Encumbrance Clerk/Payroll, Advanced, CCOSA Office

April 28, 2015: Child Nutrition, CCOSA Office

To sign up, go to, www.ccosa.org.



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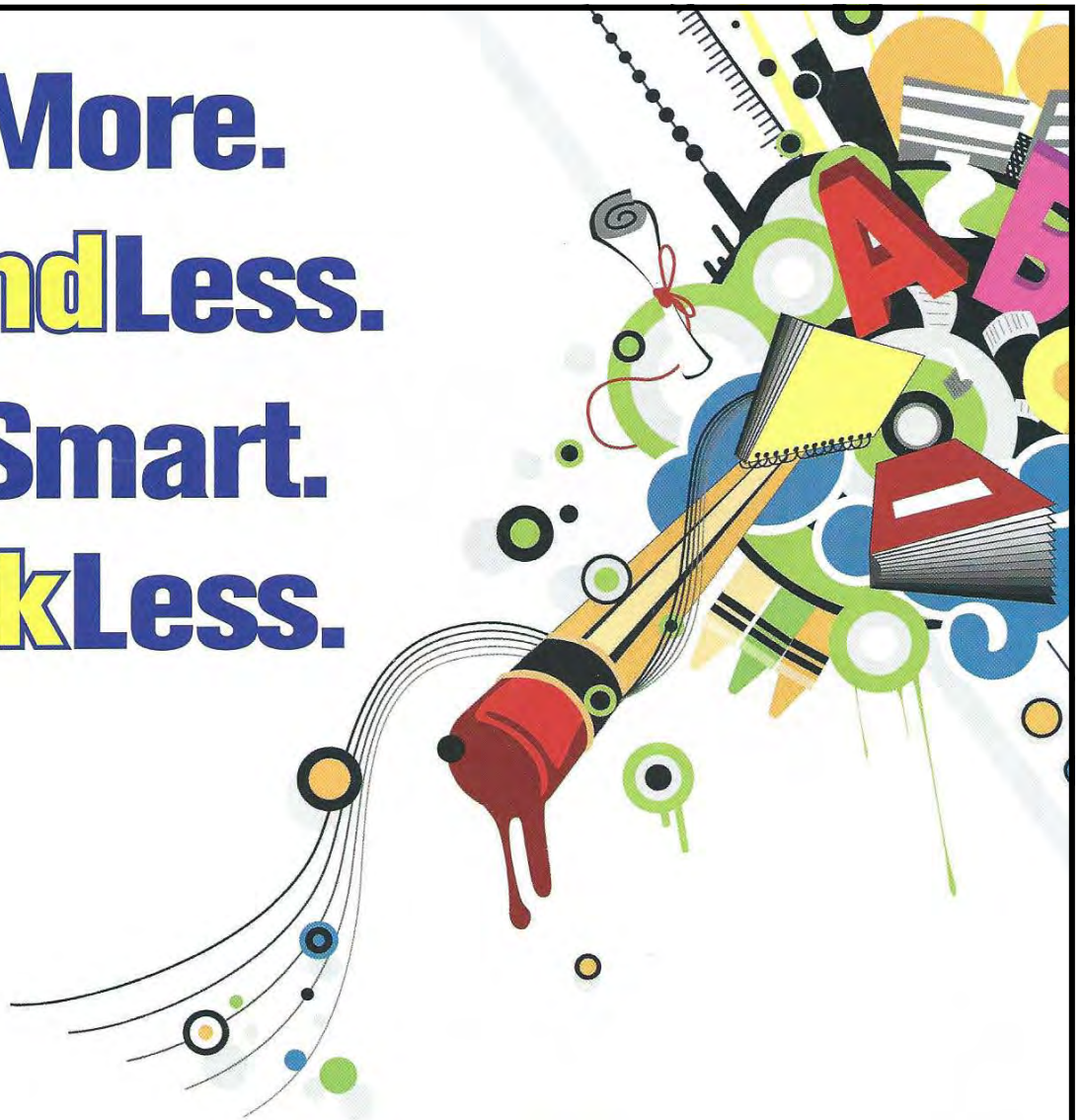
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Mr.	Jim	Fenrick	Business Manager	Yukon Schools		jim.fenrick@yukonps.com
Mr.	Dennis	Schulz	Asst. Supt.	Guthrie Schools		dennis.schulz@guthrieps.net
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Ms.	Jean	Bostwick	Exec Director of Finance	Oklahoma City Public Schools		jabostwick@okcps.org
Ms.	Kelly	Shannon	Business Manager	Ardmore Schools		kshannon@ardmore.k12.ok.us
Ms.	Trish	Williams	Chief Fin. Officer	Tulsa Schools		willipa3@tulsaschools.org

Human Resources/Risk Management Committee

Ms.	Stacey	Butterfield	Supt.	Jenks Schools	Director	stacey.butterfield@jenksps.org
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Ms.	Shelley	Arrott	Asst. Supt.	Ponca City Schools		arrots@pcps.us
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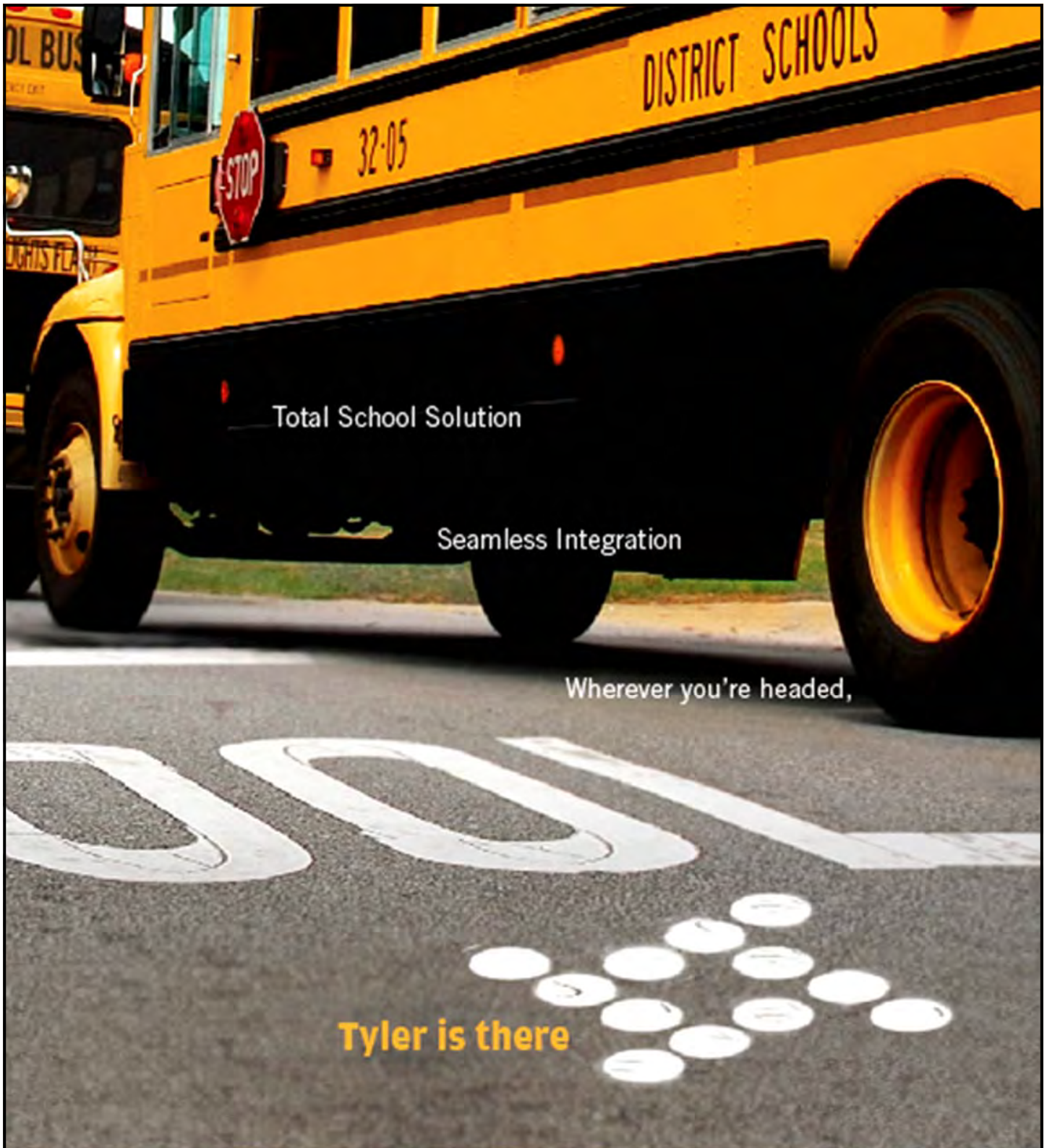
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