



CERTIFICATE RENEWAL POINTS LOG

Professional Points Log

(Use attachments if necessary)

NAME: _____

SCHOOL DISTRICT: _____

Published Articles and other Literary Contributions to School Business Administration.

Articles published which cover a business related topic and are distributed outside your own school district – 1 point per article, except in School Business Affairs – 2 points

Title of Article _____ Publication _____ Date _____
 Title of Article _____ Publication _____ Date _____
 Title of Article _____ Publication _____ Date _____
 Title of Article _____ Publication _____ Date _____

Total Points this Section _____

Completion of courses offered by the Oklahoma Center for School Business Management – 2 points each

Course _____ Date _____
 Course _____ Date _____
 Course _____ Date _____
 Course _____ Date _____

Total Points this Section _____

Presenter at OkASBO, ASBOI or other approved program – 2 points

Topic: _____ Group: _____ Date: _____
 Topic: _____ Group: _____ Date: _____
 Topic: _____ Group: _____ Date: _____
 Topic: _____ Group: _____ Date: _____
 Topic: _____ Group: _____ Date: _____
 Topic: _____ Group: _____ Date: _____

Total Points this Section _____

Service as OkASBO, ASBOI or OCSBM Board of Director – 4 points per year

Service as _____ from _____ to _____
 Service as _____ from _____ to _____
 Service as _____ from _____ to _____

Total Points this Section _____

Service as OkASBO or ASBOI Committee Chairperson – 2 points per year

Service as _____ from _____ to _____
 Service as _____ from _____ to _____
 Service as _____ from _____ to _____

Total Points this Section _____

Service as OkASBO or ASBOI Committee Member – 1 point per year

Service as _____ from _____ to _____
 Service as _____ from _____ to _____
 Service as _____ from _____ to _____

Total Points this Section _____

Attendance at ASBO International Annual Conference – 5 points

Write in dates.

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Total Points this Section _____

Attendance at OkASBO Fall or Spring Conference...Write in Dates – 3 points each

Total Points this Section _____

Completion of an accredited college or university course in School Management – 2 points/college hour

_____ Date _____

_____ Date _____

_____ Date _____

Total Points this Section _____

Completion of Professional Continuing Education courses, or attendance at SDE sponsored Professional Development Programs, or approved Professional Development Programs – 2 points each

_____ Date _____

_____ Date _____

_____ Date _____

_____ Date _____

_____ Date _____

_____ Date _____

Total Points this Section _____

Other activities as approved by Registration committee upon petition of the individual (2 points) (Convention planning, Professional Development, other Oklahoma Education Conference, etc.)

_____ Date _____

_____ Date _____

_____ Date _____

_____ Date _____

_____ Date _____

_____ Date _____

Total Points this Section _____

Total Accumulated Points _____

Signature of applicant: _____

Mailing Address: _____

E-mail: _____

Attest:

Supervisor signature: _____

Date _____

Submit to:
OkASBO Certificate Renewal
C. Jack Harrel
P O Box 613
Kingfisher, OK 73750-0613