

***CCOSA/OKASBO/VFC***  
***Finance Assistance Program Schedule***  
***8:30 a.m. – 3:30 p.m.***

Training sessions that have been approved by the SDE toward meeting the required 12 hours of instruction for Encumbrance Clerks and Treasurers are listed below. Certificate of attendance for six (6) hours of instructions will be given for each training session.

<u>September 22, 2014</u>	Basic School Finance	Metro Tech, Springlake Campus, OKC
<u>November 3, 2014</u>	Investments	Metro Tech, Springlake Campus, OKC
<u>November 17, 2014</u>	Advanced School Finance	Metro Tech, Springlake Campus, OKC
<u>December 2 , 2014</u>	Encumbrance/Payroll Workshop	CCOSA Office, OKC
<u>January 19, 2015</u>	Financial Accounting Workshops	City Hall Banquet Room, Lawton, OKC
<u>January 20, 2015</u>	Financial Accounting Workshops	Northern OK College, Grantz Student Center-Montgomery Hall, Enid, OK
<u>January 26, 2015</u>	Financial Accounting Workshops	Expo Center, McAlester, OK
<u>January 27, 2015</u>	Financial Accounting Workshops	Riverside Technology Center, Tulsa, OK
<u>February 3, 2015</u>	Financial Accounting Workshops	Metro Tech, Springlake Campus, OKC
<u>April 29, 2015</u>	Encumbrance Clerk Workshop	CCOSA Office, OKC

Please email [awadeokasbo@gmail.com](mailto:awadeokasbo@gmail.com) or call 918-825-2981 if you have questions or did not receive a certificate.