



## FINANCIAL ACCOUNTING WORKSHOPS

January 19, 2015 in Lawton

January 26, 2015 in McAlester

February 3, 2015 in Oklahoma City

8:30 AM to 4:00 PM

January 20, 2015 in Enid

January 27, 2015 in Tulsa

- I. Introductions
- II. School Personal Records
  - Introduction
  - Rules and Regulations
  - Proper Use of Codes in School Personnel Records
- III. Child Nutrition Programs
  - Introduction
  - Financial Management of Child Nutrition Programs
  - Proper Use of Codes in Child Nutrition
- IV. Special Education Programs
  - Introduction
  - Student Count
  - Financial Management of Special Education Programs
  - Proper Use of Codes in Special Education
  - Maintenance of Effort
- Lunch
- V. Federal Programs
  - Introduction
  - Financial Management of Federal Programs
  - Proper Use of Codes in Federal Programs
  - Maintenance of Effort
- VI. Financial Accounting/OCAS/Audits
  - Introduction
  - OCAS Coding
  - School District Audits
  - Financial Statement/Estimate of Needs
  - End of Year OCAS Processing of Revenue and Expenditures/Reports
- VIII. Closing
  - Question and Answer
  - Certificates of Attendance