



OKLAHOMA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

# CERTIFICATE RENEWAL POINTS LOG

## Professional Points Log

(Use attachments if necessary)

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

### Published Articles and other Literary Contributions to School Business Administration.

Articles published which cover a business related topic and are distributed outside your own school district – 1 point per article, except in School Business Affairs – 2 points Title of Article \_\_\_\_\_ Publication \_\_\_\_\_

Date \_\_\_\_\_ Title of Article \_\_\_\_\_ Publication \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title of Article \_\_\_\_\_ Publication \_\_\_\_\_ Date \_\_\_\_\_

Title of Article \_\_\_\_\_ Publication \_\_\_\_\_ Date \_\_\_\_\_

**Total Points this Section** \_\_\_\_\_

### Completion of courses offered by the Oklahoma Center for School Business Management – 2 points each Course

\_\_\_\_\_ Date \_\_\_\_\_ Course \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ Course \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ Course \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ Course \_\_\_\_\_

**Total Points this Section** \_\_\_\_\_

### Presenter at OkASBO, ASBOI or other approved program – 2 points Topic: \_\_\_\_\_ Group: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_ Topic: \_\_\_\_\_ Group: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_ Topic: \_\_\_\_\_ Group: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_ Topic: \_\_\_\_\_ Group: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_ Topic: \_\_\_\_\_ Group: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_ Topic: \_\_\_\_\_ Group: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**Total Points this Section** \_\_\_\_\_

### Service as OkASBO, ASBOI or OCSBM Board of Director – 4 points per year Service as

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ Service as

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ Service as

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

**Total Points this Section** \_\_\_\_\_

### Service as OkASBO or ASBOI Committee Chairperson – 2 points per year Service as \_\_\_\_\_

from \_\_\_\_\_ to \_\_\_\_\_ Service as \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Service as \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

**Total Points this Section** \_\_\_\_\_

### Service as OkASBO or ASBOI Committee Member – 1 point per year Service as \_\_\_\_\_

\_\_\_\_\_ to \_\_\_\_\_ Service as \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Service as \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

**Total Points this Section** \_\_\_\_\_

### Attendance at ASBO International Annual Conference – 5 points Write in dates.

--	--	--	--	--	--

**Total Points this Section** \_\_\_\_\_

Attendance at OkASBO Fall or Spring Conference...Write in Dates – 3 points each

--	--	--	--	--

**Total Points this Section** \_\_\_\_\_

Completion of an accredited college or university course in School Management – 2 points/college hour

_____	Date _____
_____	Date _____
_____	Date _____

**Total Points this Section** \_\_\_\_\_

Completion of Professional Continuing Education courses, or attendance at SDE sponsored Professional Development Programs, or approved Professional Development Programs – 2 points each

_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____

**Points this Section** \_\_\_\_\_

**Total**

Other activities as approved by Registration committee upon petition of the individual (2 points) (Convention planning, Professional Development, other Oklahoma Education Conference, etc.)

_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____

**Total Points this Section** \_\_\_\_\_

**Total Accumulated Points** \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Attest:**

Supervisor signature: \_\_\_\_\_

Date \_\_\_\_\_

Submit to:  
OkASBO Certificate Renewal  
PO Box 18882  
Oklahoma City, OK 73154